



CH. BANSI LAL GOVERNMENT COLLEGE FOR WOMEN

Tosham (Bhiwani)

Affiliated to CBLU Bhiwani Recognised u/s 2(f) of UGC Act

Ph. : 01253-297062

E-mail : chbansilalgowtosham@gmail.com

AISHE Code : C-28470

Ref. No. NAAC/SSR/7.1.5

Dated

CAMPUS CODE OF CONDUCT

1. Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.
2. A six day working schedule from Monday to Saturday is followed. Classes are scheduled from 9:00 AM to 3:45 PM.
3. All the students are expected to be present in the class well -within time and late coming will attract a fine of Rs 5. Late coming will also result in loss of attendance for the corresponding hour.
4. Students shall rise from their seats when the teacher enters the class room and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. Silence shall be observed during class hours.
5. No student shall enter or leave the class room when the session is on without the permission of the teacher concerned.
6. Students during lab periods have to report to the lab directly in time and they are not expected to go to the class room.
7. In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
8. Students can leave the campus during class hours only after prior permission from the Principal, HoD, or the tutor and after submitting written application.
9. All students shall leave the classes immediately after the termination of class hours. No students shall wander or gather in verandah, corridor, and staircase etc. Do not spend much time in canteen, coffee shops etc.
10. All leave applications (Regular & Medical) shall be submitted in time, for sanction by HoD and concerned teachers. Application for medical leave shall be accompanied by valid medical certificates.
11. All the students are expected to attend all college functions and activities keeping discipline and decorum of the college unless otherwise specified.
12. Every student should carry her identity card and produce it on demand by the authorities.
13. Students must park their vehicles only in the space allotted.
14. Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline
15. For independent study, students are expected to use the class rooms, library or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.
16. Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours
17. Access to academic buildings beyond the above timing and on holidays without written permission from the concerned HoD will be treated as a case of indiscipline



CH. BANSI LAL GOVERNMENT COLLEGE FOR WOMEN

Tosham (Bhiwani)

Affiliated to CBLU Bhiwani Recognised u/s 2(f) of UGC Act

Ph. : 01253-297062

E-mail : chbansilalgcwtoham@gmail.com

AISHE Code : C-28470

Ref. No.

Dated

18. All the students are advised to follow the following guidelines for mobile phone usage inside the college campus.
- Students are not permitted to use mobile phones in the class rooms and during Lab hours.
 - Students appearing for examinations should not bring the mobile phones to the college.
 - Students carrying mobile phones to the college shall deposit the same at counter of Library during reading hours and can collect the same after leaving the library.
 - The mobile phones shall be kept in silent mode while depositing in the designated place.
 - All the staff members are empowered to confiscate mobile phones found with students violating the rules.
 - Students violating the above rules will be fined an amount of Rs 100/- and the confiscated mobile phones will be returned to the students only after the due assurance from parents.
19. Staff members are allowed to use mobile phones in their respective cabins/designated places only.
20. Accessing Social Networking Sites such as Facebook, Twitter etc. is prohibited within the college campus.
21. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite a minimum fine of Rs. 100/-.
22. Use of Plastic Bags, Plastic covers and Plastic made crockeries are totally banned in the campus. Any violation of this rule is subject to heavy penalty.
23. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing- gum, pan masala etc. are strictly prohibited
24. It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambience
25. Carefully handle the furniture, equipments, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine.
26. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus.
27. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners, X'mas stars etc. in the campus without the permission of the competent authority.
28. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive



CH. BANSI LAL GOVERNMENT COLLEGE FOR WOMEN

Tosham (Bhiwani)

Affiliated to CBLU Bhiwani Recognised u/s 2(f) of UGC Act

Ph. : 01253-297062

E-mail : chbansilalgwtosham@gmail.com

AISHE Code : C-28470

Ref. No.

Dated

29. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation
30. On duty leave applications will not be entertained beyond 10 working days from the actual date of leave under any circumstance. The maximum number of on duty leave admissible is restricted to 10 days per semester
31. During internal examinations students are not allowed to leave the hall within one hour from the beginning of the exam, and students have to occupy the seat 15 minutes before the commencement of the examination.
32. The College Union will be constituted as per the recommendations and approval of the Department of Higher Education, Haryana.
33. Students are prohibited from organizing or attending meetings in the college, distributing notices, collecting money and exhibiting banners, flags, posters etc. without the permission of the principal.
34. Students found guilty of ragging will be dismissed from the college as per supreme court ruling.
35. Laptops/computers are to be used in the campus for academic purposes only.
36. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
37. Pay fees, bus-passes etc. in advance or in time, which will avoid fines.
38. Any violation of the above rules will invite penalty in the form of warning, fine, calling parents or any course of corrective measure as found suitable by any staff member or higher authority.
39. The principal shall be final authority in the interpretation of the college rule. Matters not covered by these rules are left to the discretion of the principal and his/her decision shall be final.


Principal
Ch. Bansi Lal Government
College for Women, Tosham