YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Ch. Bansi Lal Government College for Women, Tosham
• Name of the Head of the institution	Sh. Dalip Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01253297062
• Mobile no	9416490012
• Registered e-mail	chbansilalgcwtosham@gmail.com
• Alternate e-mail	ruchikabhateja19@gmail.com
• Address	Ch. Bansi Lal Government College for Women, Tosham
• City/Town	Bhiwani
• State/UT	Haryana
• Pin Code	127040

2.Institutional status

• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **CBLU Bhiwani**

- Name of the IQAC Coordinator   **Sh. Rajinder Singh**

- Phone No.   **01253297062**

- Alternate phone No.   **9416490012**

- Mobile   **9416828982**

- IQAC e-mail address   **chbansilalgcwtosham@gmail.com**

- Alternate Email address   **ruchikabhateja19@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://gcwtosham.ac.in/Home

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://gcwtosham.ac.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.20**	**2021**	**26/10/2021**	**25/10/2026**

6.Date of Establishment of IQAC   **16/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `2`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Updation of College infrastructure special focus on LAB's 2. Updation of online content according to new syllabus and new areas of interest. 3. Strictly follow Haryana Govt. guidelines about the Covid-19. 4. Help Desk for online admission to help students to resolve their issue and confusions. 5. Regular updating college website. 6. Formation of Mentor-mentee groups to resolve student's issues. 7. Organisation of various activities for the overall development of students.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Prevailing Covid-19 Situations and prepare plan of action according to state government guidelines based on situation.	**1. State Govt. Guidelines were strictly followed and various preventive measures were implemented. Discuss with students about the situation and guide them to help in their home and village in Mentor -Mentee group.**
Admission Process for the session	**1. The admission process started with formulation of various committees and members were asked to guide students about rules and regulations for the admission. 2. All the process is fully online.**
To set Academic Calendar for session according to DGHE and CBLU guidelines	**Academic Calendar for session was formed and circulated to students in their groups**
NAAC Inspection	**NAAC team visit the campus and grant B grade based on all the facilities provided in this college.**
Conduct Classes according to Haryana Govt. and DGHE guidelines	**Regular classes were conducted according to guidelines and text material is also sent to students using WhatsApp groups and other social media platform**
Prepration of Lesson Plans	**The subject and teacher wise lesson plans were prepared and communicated to the students and displayed on the notice boards.**
Special focus on Health and Sanitation	**Special focus on Sanitation to stop the Corona-19 Virus. Mentor- Mentee group were used to discuss more on health awareness and importance of Sanitation.**
Preparation of time table and staff members were asked to be more focused on E-Content	**Time table were prepared in advance and all the staff members were asked to send E-**

	content for the same on students' group.
More focus on Digitizing	Take necessary steps to do maximum work on digital platform. Also conduct special classes on how to use social media platform to students with rural background
To improve College infrastructure	Various grants were utilized to improve the infrastructure with special focus on LAB's. Proposal for additional rooms requirement also sent to higher authority.
Promote research	Teachers were encouraged to be more focused on research work.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	14/12/2022

14.Whether institutional data submitted to AISHE

Part A	
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statutory body?

- Name of the statutory body

Name	Date of meeting(s)
College Council	14/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	24/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **239**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **1345**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **304**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **427**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **45**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **15**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**239**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1345**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**304**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**427**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**45**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**15**

File Description	Documents
Data Template	**View File**

4.Institution

4.1 Total number of Classrooms and Seminar halls	**25**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**90**
4.3 Total number of computers on campus for academic purposes	**28**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum is planned & designed at the affiliating university level and is followed & implemented by the college in accordance with prescribed norms. Some of the senior professors of our college are members of Board of studies in the university and they provide their useful suggestions related to curriculum planning in the BOS meetings of their respective departments. In the beginning of academic session, departmental meetings are held amongst faculty of respective departments in which the topics related to the syllabus are distributed to the teachers after consultation. College administration provides a well-designed routine/schedule/ time table for each year/semester for both UG and PG Classes. Teachers deliver their lectures according to the allotted syllabus. Classes are held according to the schedule under the supervision of college administration. We have a very rich central library which is fully automated & has open access system separately for the benefit of the students and teachers.A large number of news-

papers/magazines/Journals (Science, Arts and Commerce) are subscribed by our college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows and implements the curriculum in line with the established standards, which are planned and prepared at the level of the affiliating university. The faculty of each department gathers at the start of the semester for departmental meetings, when the subjects covered by the syllabus are assigned to the instructors following deliberation. The college administration provides both UG and PG classes with well-designed routines, schedules, and timetables for each year and semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government College for women, Tosham has a strong ancestry of integrating professional ethics into the curriculum. The college has always paid a special attention to marginalised plan and the inequalities and inequalities existing in the society. The transaction of various courses has a strong focus on research methodology, economic development, entrepreneurship of small scale business as well as Gender Empowerment. Sustainable development and resource programmes of government are integral part of our courses at UG and PG levels. The curriculum facilities awareness on health, cleanliness, self protection, leadership qualities and self motivation in the course wise such as business law and environmental studies.

The institution has created academic atmosphere for excellence in studies through use of latest technologies in providing knowledge, to acquire competitive skills and possess right attitude to ensure academic enrichment and development of students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://gcwtosham.ac.in/images/6/DownloadForms/Forms4819.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gcwtosham.ac.in/images/6/DownloadForms/Forms4819.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

486

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

170

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College takes every measure possible to understand the requirements of the students before the beginning of the program. All the students are gathered at the time of admission

for counseling and orientation programme so that students are familiar with the different activities of the college. The students with good skills and performance are identified through 'talent contests' organized by the different cultural societies of the college. Teachers during class interaction identify student potential and then try to find better strategies to overcome the gap in knowledge and skills. Teachers are available in college premises as well as on email to clear doubts and

council on a one to one basis student select mentor as per their own need.

Teacher before beginning their courses in formerly get the individual differences of all students in the class. Teachers try to give comfortable study material according to the level of knowledge about courses of the students. Some students are the slow learners and some other are advanced learners. The teacher gives some extra work beyond the syllabus to the advanced learner student and for slow learners the teacher try to give remedial teaching for better learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1345	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participatory learning is a part of student centric teaching. It is taken as a responsibility to promote experimental participative learning. To make teaching learning more effective and enjoyable an effort has been made to adopt the way of

participatory learning. The teachers try their level best to make a rapport with the students by citing examples and situations from their daily life experiences, thus making teaching learning instructive and enjoyable. Science Exhibition, Group-discussions, seminars, and surprise tests are regularly arranged. Students are encouraged for maximum involvement so that they can share information and learn from each other and work together to resolve common problems. To inculcate a habit of confidence among post- graduate students they are given various assignments. They are also made to think freely and advised not to get overly emotional, when faced with a problem. Such type of problems solving methodologies is practiced to develop the mental strength of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools are a must in new education system and the college is paying pivotal attention to this area. The college is dedicated to improve the teaching methods and constantly striving to motivate teachers to engage with innovative teaching. There are seven smart class-rooms fully equipped and ready for power point presentations. About 50% of the teaching faculty are using PPT to extend learning experience as also to raise the standard across curriculum and to make the subject matter more effective and interesting. Different types of on-online resources are supplied by the teachers i.e. pictures and images from Google search. We have a firm belief that with the help of ICTs, the teaching profession is evolving from teachers-centered to student-centered learning environments. The college has a well-paced computer lab which serves as the centre for teaching computer use to both UG and PG classes usually, by a specialist computer teacher. Fully-equipped lab is also used to enhance the language skills of the students where they have access to audio or audio-video materials easily with the help of teachers. It has really become possible for the teachers to involve students as also to activity participate in language learning with the help of well -equipped language lab.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

198

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college affiliated to C.B.L. University, Bhiwani, strictly adheres to the guidelines of the University for conducting continuous Internal Evaluation. An academic calendar clearly specifying the date and time of various academic events to take place, is notified before the commencement of the academic session.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our college conducts two type of examination external and internal. As part of internal examination, internal assignment and midterm examination are conducted. Internal assignment is conducted with transparency and fairness, a grievances committee consisting comprising of a senior teacher as a convener and other teacher, subject teacher as a committee member to handle the issue related with evaluation process. This grievances committee verify the nature of grievances. Any type of grievances related to university syllabus paper, poor quality of paper, repeated question, wrong question number and careless attitude of checking. All these points are checked properly and also provide more comfortable zone to students. Review on the university question paper made by subject specific faculties to find out the % of toughness of papers. The internal assessment system of our college is also transparent. Exam in-charge of internal assessment forwards the grievances to the host university. The student also applies for revaluation, verification and for photocopy of answer booklet. Security and transparency of evaluation system is ensured by adopting the university criteria, complete transparency is maintained between students and teaching staff. The institute has an effective mechanism for redressal of grievances pertained to internal assignments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In the orientation program for the first year undergraduate and postgraduate students the program objective is explained program specific outcomes of all the departments are highlighted. Career option to students after completion of the program and the achievement of the element in the college. The alumni meet are invited so that the students and teacher can interact with each other and can share their views. In alumini meet the student's share how the different courses shape their careers and thus help the other students appreciate the program. This is also an opportunity for the faculty to take feedback on the courses that is needed to be improved and components which will make them

more relevant. According to the feedback given by students the college also tries to improve the performance so that the students take benefits in better way. For each course offered by the college unique set of learning outcomes have been defined these are linked to the broad program.The program outcomes of the college are also displayed on the website as well as through magazines and through media or Mass Communication.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](View_File)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year examination results display exemplary performance of GCW Tosham college students who largely occupy the merit position in the CBLU University. To track program outcomes the departments maintain an alumna database and regularly updating information on their current employment and other endeavors. The biggest benchmark is distinguished alumnae. Alumnae are regularly invited to give talks and conduct workshops in the various departments and examines for out course classes. The department track how many of the students who successfully complete the course seek employment or go in for higher studies from the college. The college magazines and the college's website display the results and performance of the students. The purpose of the program is to guide each student towards attain a broad culture background as a foundation to his or her eventual profession and to ensure that students develop fundamental skills and a lifelong commitment to learning. Outcome based education emphasizes on starting what you want your students to be able to do at the end of the program. Assessing the students whether they are able to do what they are expected to do and orienting teaching and other academic processes to facilitate students to do what they are expected to do.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

309

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gcwtosham.ac.in/StudentFeedbackCourse

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Science Society of the college organized College Level/District

Level/State Level Science Exhibitions on 11-13 Nov., 2021, and encouraged students to participate in Science Essay Writing Competitions and Science Quiz Contests etc. sponsored by Haryana State Council for Science & Technology during the session 2021-2022 to create deep sense of curiosity among youth to get to the root of the problem, to change the thinking about science, on being convinced and imparting science education through fun and entertainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different Cell and units in college had actively engaged and successfully organized many extension activities to sensitize

the students to social issues and to enhance their holistic development. College's NSS unit had organized 6 extension activities such as Poshan Mah Celebration, NSS Day Celebration, Sharam Dan, NSS One day Camp, Azadi ka Amrit Mahotsav and NSS Seven day Camp in the session 2021-2022. College's Red Riban Cell/club also successful organized 2 extension activities like HIV AIDS training programme in which four students of college were effectively participated, organized poster making and slogan writing competition for HIV AIDS awareness among students in the session 2021-2022. 200 Students successfully done the activity of plantation work in first week of the September month, learned the skill of Yoga in second week, acquire knowledge about cookery art in third week and in the fourth week of the September month students learned the importance about cleanliness. A poster making competition was also organized in College on NSS day occasion. 200 students were participated in this celebration. A five day programme of Sharam Dan in college was organized by the NSS unit on 08-10-21 to 12-10-21. 200 College students actively participated in this camp and contributed in social work such as college cleanliness. College's NSS unit also celebrated the Azadi ka Amrit Mahotsav from 19-12-21 to 26-12-2021 and 200 college students actively participated in this celebration. These kind of activities enrich and boost the potential and overall development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1124

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	*View File*

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college runs on Haryana State government policies and aided by Department of Higher Education. College has pied to comply with almost all the requisite norms provided by the affiliating

University CH. BANSILAL UNIVERSITY BHIWANI during the time of granting affiliation of each course in terms of infrastructure of teaching learning materials etc. Each department is provided with required facilities for smooth functioning like class rooms, laboratories register green/white board and duster etc. The entire infrastructure is constituted by the grants provided by the Haryana state Government. The College aims to serve the rural area with its conductive environment for learning and with all over development of students.

Following facilities are available for teaching learning activity:

1. Classrooms. 2. Lecture theatre. 3. Laboratories 4. Computer Lab. 5.Girl common room 6.Multipurpose hall 7.Canteen and Lawn

8. Faculty rooms 9. First Aid, Placement cell and NSS 10. Library

There are various classrooms, three lecture theatre and psychology, geography, chemistry, physics, zoology, botany and math laboratory which are fully equipped with required instruments and facilities. There is a conference hall with seating capacity of 30 peoples. A multipurpose hall which is used for the different activities with seating capacity of 800 students is available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The importance of cultural activity is to strengthen the personality, unfold the skills, talents and to prepare students to face the problems of real life. The various Cultural activities function and different events like yoga day, women day, Gandhi Jayanti, Independence Day etc. are organized and celebrated in the college campus. The Extra- curricular activities like ,dance, drama , debate, quiz, painting competition are based on social issues .The range of co-

curricular activities are rooted in different societies of college like hobby club, mathematics society , library society etc. Each society has faculty members as a staff adviser and students representative who plans to execute the event of their society. The various cultural activities, Sports and games are integral part of institution since the time of its inception.

The sports facilities are under the supervision of director of physical education which has rooms for lecture, administration and storage purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32.7

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc. are done through the software. The reading and reference section is spacious and properly ventilated. The Books are classified according to Deweys decimal classification. OPAC (Online public access catalogue) service is also provided where the users can search the collection of books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.5

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

77

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All departments of college are facilitated with Wi-Fi, Computers and Printers. College has adequate computer facility for its faculty members. The college has been making consistent efforts to improve IT infrastructure -and facilities as per the requirement. The College regularly upgrades both the software

and the hardware facilities as per academic requirements.

Computers are replaced periodically. Software's are purchased and licenses upgraded as per requirement. Anti- virus software is upgraded regularly. College provides e-content on all subjects to enrich teaching-learning materials. Institution frequently updates its IT facilities. Computers with i-5 processors and Wi -Fi facility is available in the campus. Our institution is well equipped with computers which were purchased initially in 2008 and since then regular purchasing being done. The college campus is well equipped with CCTV cameras which are being used for monitoring, surveillance and for security purposes. We have 02 finger print reader , 01 TABLETS (for Biometric attendance) in total with upgraded software , 02 D-link Wi-Fi Modem , 02 Wi-Fi data card , 08 lane cable, 8 TB external and hard disk , with sufficient number of PCs with one scanner and 1 speakers. 27 digital signature dongle for ACR. Moreover the staff is determined to deliver technology based lectures as we have 6 smart class rooms and labs which are projector enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

28

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.16

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy of the College is to fulfill and upgrade the infrastructural requirements as and when such need arises. Various committees of the College are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. The Department of Higher Education, Haryana (DHE) is the sanctioning authority of funds for the procurement of different support facilities in the Govt. Colleges.

The college has two types of source of funds i.e. one budgetary provisions from the Government and secondly through utilization of student's funds under the provisions of Haryana Education Code. The Central purchase committees, & Other Committees are constituted by the Principal to finalize/decide the cases of purchase/procurement after seeking requisition & requirement from each Head of the department for all articles related to

stores, apparatus, desks/benches/IT equipment's, books and other support facilities and proposal is sent to the Government for approval & sanction of the budget as per the directions & procedure supplied by DHE, Haryana.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

580

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

173

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

173

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

238

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

405

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Ch. Bansi Lal Govt. College for Women, Tosham ensure active participation in the form of their engagement in the institution through "Earn while you Learn Scheme" where students assist administrative staff in their office work and students are also nominated as member representative in IQAC. Their suggestion with respect to curricum design and other college activities is taken time to time and efforts are made for their implementation. The College motivate students to participate in various educational and voccational activities fortheir holistic development. Students are bestowed with task of stage conduction, hosting and anchoring, to improve their lingistic skills and build confidence. in order to deal with stage fear they are provided with ample opportunity of public speaking and extra curricular activities like dancng, singing, quiz compition, debate,etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

405

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.

The Alumni Association has successfully conducted the second annual alumni meet on 22/10/2021, in which different eminent persons of Gram Pnchayat Tosham were invited as guests of the occasion. This was a formal function which consists of inauguration, alumni interaction with students, cultural programs followed by delicious .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ch. BansiLal Govt. college for Women, Tosham provides students with quality educational experiences and support services that lead to the successful completion of degrees, transfer, certificates, career/technical education and basic skills proficiency. Encouraging enthusiastic, independent thinkers and learners striving for personal growth. The mission of the college is to deepen and extend knowledge about the formation and utilization of human capabilities. Enhance the commitment of staff and student to the centrality of diversity, social justice and democratic citizenship. Provide leadership in the developments of collaborative, professional relationships with schools, organizatios and other institutions focused on the improvement of education in school, communities and workplace sitting. We provide outstanding teaching and service individual and collective enceuence, collegidity and collaboration. We make every decision to support the career and personal development of our learners. Our curriculum teaching and services demonstrate that we valve the diversified of our learners. We provide lifelong education and training that reduce graduates with skills necessary to sustain individual career success with a global economy. Equipping our students with skills necessary to respond to the opportunities and challenges associated with ever- change societal demographic. We guarantee equal education opportunities without regard to marital status, color, race, religion, national origin or disability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management I keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the extensive delegation of authority to the heads of the various departments in the college. The principal and faculty of the college are committed to plan, implement, document and continually improve effectiveness

through a quality management system.

Ch. Bansi Lal govt. college for women encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture a participative management as college operations are managed by committees constituted for academic and non academic activities. The Principal follows a democratic and participative style of leadership, soliciting the total participation and active involvement of both teaching and non-teaching staff. The principal in consultation with the teacher's council nominates different committees for planning and implementation of different academic, student administration and related policies.

Faculty members are given representation in various committees/cells nominated by the teacher's council and other committees. Every year the composition of different committees is changed to ensure a uniform exposure of duties or academic and professional development of faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college believes in excellence in all spheres so that the students and faculty of the college gets high class infrastructure and opportunity to learn new skills to deal with universal challenges. To make this possible and effective, the institute divided the workloads into various committees so that proper strategies can be developed. The distinguished faculty members under the leadership of Principal, and other council members brought out the best possible detailed strategies and its deployment plan.

While formulating the plan and deployment document, care has been taken to involve each and every member, which is vital for success of any organization. The strategic plan and deployment

is circulated to all the departments. In the last five years the institution has worked on various strategies which have been accepted and pursued to develop qualitative environment in the college.

These strategies include the creation of ICT based infrastructure in teaching-learning and administration as well as up gradation of Science laboratories, computer facilities and computerization besides, the Institution planed to organize seminars and workshops etc to promote the research culture in the campus. Institution also planned to create sports and cultural infrastructure to increase the participation of the students in sports and cultural activities. In this way, the strategic plan of the Institution reflects the vision and missions to develop the excellence in higher education.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College council: The college council is a collegial, consultative and oversight body designed to serve college. The aim of the council is to form the policies in educational areas e.g. time table, lesson plans and co- curriculum activities. The council has 7 members including senior professors from different department under chairpersonship of principal.

Administrative set up: The college works under the guidanceof higher education department of Haryana. Honorable principal is the incharge of administrative/academic and curriculum activities at college. he is vested with day to day running of college with his team of departmental heads, teacher's committee, college council and the head clerk to assist his in the discharge of this work.

Functions of various Bodies: Red ribbon club, NSS, campus beautification, eco-club, property and electricity committees take important decision regarding building maintenance,

renovation, beautification and other issues related to the college infrastructure. These bodies works with the association of the non teaching staff.

Service Rules, Procedure, Recruitment and Promotion policies: Service rules and procedure are guided by the CBLU, Bhiwani. The rules of state government, higher education dept. and UGC are amended from time to time in this regard.

Grievance redressal mechanism: there are several grievance redressal mechanisms including the antisexual harassment cell with its internal complaints committee; the anti ragging cell, grievance redrassal cell with complaint boxes prominently placed and the full implementation of the right to information.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teachers are free to attend/ organize various seminars or

workshops.

The teachers also attend short term, add-on courses on methodology, professional courses, etc.

180 days maternity leaves for female employee

15 days paternity leave for first two child to male employee Ten days of earned leave per year

10 days of casual leave per year is permissible for male employees and 20 for female employees.

Employees are granted an amount of Rs 13000/- per year per.

Childeren education allowance for two kids is admissible.

Loan for purchase of Scooter/Car/Computer is granted as per Government fixed interest rate.

veyance charges incurred for official work are reimbursed as per entitlement.

Study Leave for pursuing higher education is granted to Teachers with salary excluding conveyance allowance.

Academic /Duty leave is granted to teacher for conducting examinations, attend Conference/Seminar/Symposia and official meetings.

Medical Reimbursement: The bills are reimbursed as per as per Package rates fixed by Health Department Haryana and PGI Chandigarh rates.

Non teaching

180 days maternity leaves for female employee

15 days paternity leave for first two child to male employee

Child Care Leave to Women Employees: It is granted for a period of maximum 2 years/730 days.

30 days of earned leave per year

The non-teaching staff members are also encouraged to attend workshops.

Medical Reimbursement: The bills are reimbursed as per as per Package rates fixed by Health Department Haryana and PGI Chandigarh rates.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is well established mechanism for performance appraisal system for teachers in the college. Every year teachers are required to fill Annual Confidential Report (ACR) in which they

are required to give information regarding their results of passed students,application of new teaching methods, Research progressincluding participation, presentation of Research Papers in National/International Seminars/Conferences, publications of research articles and text books, In-Service training, extra classes for weak students; Contribution in the college activities and in college administration as member of different committees; no. of days spent in admission, teaching, evaluation, examination work; maintain cordial relation with the administration etc.

Internally teachers' performance is evaluated on the above indicators. In addition, teachers are also required to minimum score (API Score) spreading over three categories for the promotion under CAS scheme of the UGC and affiliating University. This evaluation is done by IQAC of the college. The same is sent to the University for approval of senior and selection grade of the college. After this it is approved by Director General Higher Education, Haryana

File Description	Documents
Paste link for additional information	https://acr.highereduhry.ac.in/Login
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are regularly audited. The bursar scrutinizes and authenticates all the bills/vouchers and cash books. He ensures that the proper purchase procedures are followed before every payment. The college has appointed a chartered accountant, who regularly audits the college accounts. Whenever any audit objection arises, it is noted for compliance and the head of the institution is informed. Head of the institution then undertakes the required corrective measures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal sources of funds for the college are, Grants from the state government for salary of staff, development grants received from UGC, development fees collected from students. The grants received from the state government are also under special heads and they are spent for the purposes they are meant. The institution has at its disposal the funds collected from the students. These funds are made use of for the various needs that come up from time to time. All the fees to be received from the students are clearly mentioned in the prospectus of higher education department Haryana to different heads. The Principal, Bursar and the committees of the college monitors the use of resources received from the state government, UGC and fee from the students. Every department prepares the yearly plan and expected expenditure involved and presents it to the Principal. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations

called and after the negotiations purchase order are placed. The payments are released after delivery of respective goods. It is done as per the terms and conditions mentioned in purchase order. All transactions have transparency through bills and vouchers. The bill payments are passed after testing and verification of items. Only authorized persons operate the transaction through bank.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell was established in this college on and since it has become a magnified force for improves in quality by working out intervention strategies to overcome deficiency and enhance quality. All the quality assurance measure across academic planning and administrative area governed implemented and supervise the IQAC. The IQAC has introduced institutional academic calendar to full fill the aim of meaningful to student and a path lamp for staff members.

Several initiatives as an academic calendar, feedback system add on course, promotion to research etc., have been taken by IQAC. With the help of RUSA and state grant, efforts have been made to develop research infrastructure like laboratory, advance equipment, modern ICT gadget, access to electronic learning etc.

The IQAC work for development of quality standards for various academic and administrative academic activities of institution. Faculty members are provided leaves to participate in short term courses and various workshops to enrich their level of knowledge and wisdom.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process infrastructure and methodologies of working and student results at periodic intervals through various committees like academic committee, internal assessment committee. These committee monitor student's internal assessment and attendance periodically. Students takes participate in "Rajgar mela" through placement cell. Mentorship classes are given to students to enhance their personality, decision making ability and counseling on every second and fourth student of every month during all session. Student pass % in most of the course is more then university pass %. Though the student in college admitted from socio economic and cultural environment so they are differ in linguistic and academic ability. Remedial classes are taken by respective teacher to bridge the gap between high performer and weaker students, where in students are tutored again to improve their performance in forth coming examination.

Laboratories and practical classes are arranged up for student of science stream to achieve institutional goal. Institution academic calendar, curricular activities, suggestions and feedbacks are available at institution website. Seminar, workshop, faculty enrichment programmes and training for faculty and for students as well as.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the college campus so many facilities are provided for the girl students, So that the every girl student feels safe in the college. When the fresher students come in college, they are so anxious for her safety. But the college gave her safety and security. Full college campus is under the surveillance of CCTV camera. Women PCR is also available for the securities of girl students. UV treated RO water available in entire campus. If the any girl students got injured, there are first aid facilities are also available in the campus. Students who are physically challenged, handicapped, campus provide her Scotty and so many facilities. Anti – ragging cell in the also provide in the campus so that the fresher student feel safe from the senior students. For the girl student, the campus provides her vending machine. Time to time, campus organized the lecture on Nutrition & female hygiene. A special lecture on Durga Shakti App for safety & security of girl student.

Counselling:

Adolescence is a period when individual is over whelmed by a number of simultaneous developments; therefore, to meet this situation proper counselling is needed in this period. The teacher and the institute can encourage the development of effective maturity in adolescents by providing the counselling to provide atmosphere in class/college that permit the students to admit the feeling she is experiencing. All the staff members of college care for the girl students at the individual level

both academically and emotionally.

File Description	Documents
Annual gender sensitization action plan	http://gcwtosham.ac.in/images/6/DownloadForms/Forms4829.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcwtosham.ac.in/images/6/DownloadForms/Forms4829.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management: There is a proper process of solid waste management adopted by college. There are 27 dustbins located on various positions like girl's lawn, corridors, near to labs etc. Through these dustbins all solid waste stock upon, a government dust van visit frequently (2 or 3 days) in college through which all collected solid-waste carry to a proper location established by Gram Panchayat of Tosham near to bye-pass. All students along with teachers are advised to put the waste in dustbins. All academic buildings, labs and surroundings are cleaned everyday and sweepers separate out waste and dispose accordingly. Office is advised to work paperless, single side used papers are reused for writing and printings.**

- **Liquid Waste Management:** Liquid waste is also managed in a proper way by institution. College has 16 washrooms and 5 labs through which all liquid waste reaches to sink pipes and drains into sewer. The laboratory attendants dispose off all hazardous liquid waste in concerned labs, in sewerage tank after absolute dilution.
- **E-Waste Management:** College has adopted a proper mechanism to dispose off all E-waste. A committee of 3 members was constituted to identify various unservicalbe articles covered under this waste. The waste from computer lab like CD is used by students for decoartion in college fest and other functions. All E-waste are carried by rickshaw and clamp into hole which is digged nearly playground.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic**	A. Any 4 or All of the above

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material,	C. Any 2 of the above

screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride.

The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. " Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi vision of clean India. It served as great initiative in making students aware of importance of cleanliness. The birth anniversary of Sardar Vallabhbhai Patel on 31st October is celebrated as National Unity Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At ch. Bansi lal govt. College for women, we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means.

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. . Ch. Bansi lal university has introduced a compulsory paper on the Constitution of India in Political Science at Degree level to create awareness and sensitizing the students and employees to constitution obligation .As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.

In addition to this many regular programs are conducted by various committees of the institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ch. Bansi Lal Govt. College for Women is one of the leading centers of excellence in Haryana. Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are

celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Objectives of the practice-

Innovation in education encourages teachers and students to explore research and use all the tools to uncover something new. It involves a different way of looking at problems and solving them. Innovation improves education because it compels students to use a higher level of thinking to solve problems. The purpose of education is not just making a student literate but adds rational thinking knowledge ability and self sufficiency. The material presented is only based on lecturer notes and textbooks in traditional teaching methods. In traditional teaching methods there is insufficient interaction with students in the classroom.

Contextual features of Innovative Teaching Methods:-

In direction of bridging the gap b/w theory and practical and making graduates and post graduates more competitive new innovation teaching methods are more beneficial.

- **Educational video stimulates (encourages) students to pay more attention during classes and enhance their learning abilities. Watching video helps students to create associations that help them in remember learning material.**

- Social media allow students, teachers and parents keep in touch and inform each other about events or assignments.
- Using computer assisted instruction helps improve students skills and solve study related problems in a group.

File Description	Documents
Best practices in the Institutional website	http://gcwtosham.ac.in/images/6/DownloadForms/Forms4830.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Higher education plays a vital role in all over development of all students. The institution i.e. colleges or universities provide a suitable platform for over-all development. So, our institution tries to provide all that facilities which are helpful for student's welfare. Hence, institutional distinctiveness is "Student Welfare Oriented".College is very rich in its socio-cultural events which are organized time to time for their welfare.The institution organises all socio-cultural functions of personality development like (Quiz, debate, declamation) educational activities, (Dance, Songs, Drama, poem et) cultural activities, various males on the occasion of Diwali/Holi also celebrates by institution which enhances social coherence as well as communal harmony among students and aware about our socio-cultural traditional values, (seminar and workshops) related to career oriented organises by extension lecture.Some extension lectures on Job opportunities, employability opportunities after graduation etc, under placement cell were organised such lectures (awareness of sakhshamyojana).Institution, extension lectures on various social issues for moral development organises each year. Programmes such as, Republic Day, Independence day, run for unity etc. organises for national integrity. Functions such as, organises for the welfare of students.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

For the acceleration of students and staff the college plans to invest its resources with a proper planning for the coming years. The college plans to provide a value based education through skill development extension lectures for which the college will invite dignitaries from different institutional departments like health, sports, journalism, education, legal forums etc to create awareness regarding democratic and secular principles, conservation of energy and participation in community welfare projects, women empowerment, human Rights etc. The college plans to attain high academic standards by enhancing facilities for sports, NSS, Road cross, introducing new PG Courses. The college also aims to provide better, furnished, ventilated, spacious classroom and offices. The institution has planned to build aluminium partitions to create more classrooms and accommodate students. The college further plans to re-build the main gate to mark a unique entrance for the students and visitors. The college is also working hard to call for a NAAC accreditation and thus also plans to call the team as soon as possible. The college is working equally hard to get the college register under UGC 12B. The staff is dedicated to hard work and honesty in providing students with the best of teaching facilities.